

Athletic Facility Rental Application



Please use this application to submit your request to rent space at the City of Huntington Park's Department of Parks and Recreation. In order to reserve a facility, facility rental applications and rental fees MUST be submitted and paid in full a minimum of 2 weeks prior to event date(s). For permits longer than 1 month in duration, fees MUST be paid in full by the 15th of the previous month.

Submission of this application does not guarantee rental of facility.

CONTACT INFORMATION

<u>NAME OF GROUP/ORGANIZATION</u>		<u>TAX ID # (Non-profit only)</u>	
<u>APPLICANT NAME/PERSON RESPONSIBLE</u>		<u>TITLE</u>	
<u>CELL PHONE</u>	<u>ALTERNATE PHONE</u>		
<u>EMAIL ADDRESS</u>			
<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>

FACILITY USE INFORMATION

<u>SET UP DAY(S) / DATE(S) REQUESTED</u>	<u>EVENT DAY(S) / DATE(S) REQUESTED*</u>
<u>NAME OF EVENT</u>	<u>TYPE OF EVENT</u>

<u>FACILITY REQUESTED, IF KNOWN</u>	<u>ESTIMATED ATTENDANCE</u>
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*If more than three (3) dates are requested, please indicate all dates and times on the Allocation Schedule Located on the back

FACILITY USE DETAILS

1. Is your organization an official non-profit organization 501(c)3?	Yes	No	
2. Is your organization for youth (ages 17 & under) or adults?	Youth	Adult	Both
3. Does your organization cater to children with special needs?	Yes	No	
4. Does your organization cater to both males and females?	Yes	No	
5. Is your organization sanctioned by LAUSD?	Yes	No	
6. Is your organization sanctioned by a national governing body?	Yes	No	
• If yes, list the name of the governing body?	<hr/>		
7. Do 51% of your participants reside in Huntington Park?	Yes	No	
• If yes, rosters will be required (must list player addresses)	<hr/>		
8. Is your organization considered or comprised of travel ball or club teams?	Yes	No	
• If yes, list what is the name of the League?	<hr/>		
9. Is the use of facility for a tournament?	Yes	No	
10. Will you be hosting practices and games?	Practices	Games	Both
11. Is there a membership fee required to join your organization?	Yes	No	
• If yes, how much? (Indicate cost per player/team)	\$ <hr/>		

Please sign below to confirm that the information contained on this application is accurate

<u>SIGNATURE</u>	<u>DATE</u>
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—STAFF USE ONLY—			
<u>APPLICATION RECEIVED BY</u>		<u>DATE RECEIVED</u>	<u>APPLICATION APPROVED BY</u>
<u>APPLICATION PROCESSED/LOGGED BY</u>			
<u>DEPOSIT DUE</u>	<u>FACILITY FEES DUE</u>	<u>LIGHT FEES DUE</u>	
<u>STAFF FEES DUE</u>	<u>CHALKING FEES DUE</u>	<u>TOTAL DUE</u>	<u>RECEIPT NO.</u>
<u>PAYMENT TYPE</u>	<u>CHECK</u>	<u>MONEY ORDER</u>	<u>VISA/MASTERCARD</u>
<u>CONFIRMATION DATE</u>			

Questions? 323.584.6218 • Fax 323.584.6310 • 3401 E. Florence Ave. • Huntington Park, CA 90255 • www.huntingtonpark.org

Allocation Schedule

SLP: Salt Lake Park
PP: Raul R. Perez Memorial Park

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Example – Field #3</i>	8 a.m. to 12 p.m.				5 p.m. to 10 p.m.	5 p.m. to 10 p.m.	8 a.m. to 4 p.m.
<i>Example – Field #2</i>	8 a.m. to 12 p.m.					7 p.m. to 10 p.m.	
Freedom Park Athletic Field							
SLP Ball Field #1							
SLP Ball Field #2							
SLP Ball Field #3							
SLP Ball Field #4							
SLP Batting Cages							
SLP Gymnasium							
Kevin De Leon Soccer Field A (West) (5 v 5) or (7 v 7)							
Kevin De Leon Soccer Field B (West) (5 v 5) or (7 v 7)							
Kevin De Leon Soccer Field A + B (11 v 11)							
SLP Soccer Square							
SLP Tennis Courts							
SLP Outdoor Basketball Courts							
PP Athletic Field							
PP Outdoor Basketball Courts							